# Going Abroad Flowchart

Thinking of Going Abroad?

Decide where you're going

Read factsheet FS260018

Contact ACC (International)

Geoff Shuttleworth

Obtain a Visits Abroad Folder

Consider & arrange:

- ✓ Site visit
- ✓ Site / accommodation booking
- ✓ Risk assessment
- ✓ Forms
- ✓ Insurance
- ✓ Communications
- ✓ Finances
- ✓ Health
- ✓ Travel & administration
- ✓ Programme
- ✓ Links with Scouting in host country
- ✓ Participant preparation
- ✓ Media / Public relations

Arrange emergency Home Contact

Read factsheet FS120078

Return to ACC (International):

- ✓ Travel Abroad Form (Retained by ACC)
- ✓ Emergency Contact (Sent to HQ)
- ✓ Host Association Card (Sent to national Scouting organisation)

Receive International Letter of Introduction & letter from the International Commissioner from ACC (International)

Things to consider on your return:

- ✓ Saying thank you
- ✓ Complete report back form
- ✓ Evaluation & Next time!
- ✓ Media / PR follow up
- ✓ Links
- ✓ Recognition of balanced programme participation