



**THE SCOUT ASSOCIATION – COUNTY OF BIRMINGHAM
TRUSTEE DECLARATION - 2016
CONFIDENTIAL WHEN COMPLETED**

I the undersigned declare my individual consent to joining **The Scout Association, County of Birmingham** Executive Committee and so becoming a trustee of the charity.

In signing, I am aware of the Purpose and Method of the Scout Association and agree to work within the policies and rules of the Association – Policy, Organisation & Rules. I understand the responsibilities and liabilities I am taking on in becoming a trustee of **The Scout Association, County of Birmingham** Scout Council. I agree to devote the necessary time and effort to my trusteeship.

I will cooperate with the whole committee to achieve its purpose. I have no substantial conflicts and I have declared any potential minor conflicts of interest separately. Should any conflicts arise I will declare them before discussion of those items at the meeting. Should an unforeseen conflict arise during discussion I will declare it as soon as it is apparent. I will manage the conflict as appropriate by not speaking, not voting on the matter or withdrawing as the committee wishes.

I understand that the business of the committee meeting and any sub-committees is confidential and I will ensure that I will clearly understand which, if any, information may be circulated before doing so.

By signing this, I declare that:

- a. I have not been convicted at any time of any offence involving deception or dishonesty; and
- b. I am not an un-discharged bankrupt; and
- c. I am not disqualified from being a Company Director; and
- d. I have not failed to make payments under County Court Administration Orders; and
- e. I have not at any time been removed by the Charity Commission or by the court in England or Wales from being a Trustee due to misconduct; and
- f. As a trustee of a children's charity, I agree to the Scout Association carrying out checks into my suitability to carry out a role in Scouting, including obtaining references and criminal records checks
- g. I am capable of managing and administering my own affairs; and
- h. I am aged 18 or over

From January 2016, all adults on Executive Committees (at Group, District, County/Area and Region level) will be required to become members or associate members of the Scout Association.

By signing this, I agree to the Association retaining my personal data during my membership and also beyond my membership to facilitate any present or potential future involvement with Scouting;

Potential Conflicts of Interest

e.g. membership, directorship, trusteeship of, or being employee or adviser to another organisation that might provide information of pecuniary or non-pecuniary advantage personally or to either organisation, or being a partner or close relative to someone with such substantive interest in another organisation.

Note: a) having another appointment or trusteeship in Scouts does not constitute having a conflict of interest with this role. b) It is assumed that major conflicts of interest will exclude membership of the committee; if in doubt refer to the Chairman, County Commissioner or Scout Information Centre. c) changes in conflicts must be declared to the committee at the next meeting whether attending or not tendering apologies.

I declare that to the best of my knowledge the above information is complete and correct. I undertake to update as necessary the information provided, and to review the accuracy of the information on an annual basis.

Signed	Date	Print Name
Member Status Please tick as appropriate	Member	or Associate Member

REVIEWED BY..... **DATE**

The Scout Association County of Birmingham

Centenary House, 89-91 Hatchett Street, Newtown, Birmingham. B19 3NY. Tel + 44 (0)121 330 1212

Email: headquarters@birminghamscouts.org.uk Website: www.birminghamscouts.org.uk

County Commissioner: Andrew Lloyd County Chairman: Dave Allen County Patron: JD Saville DL County President: David Bradnock MBE DL JP FBHI

County Secretary: Nick Fawdry County Treasurer: Linda Gurmin

Charity No. 524566



THE SCOUT ASSOCIATION – COUNTY OF BIRMINGHAM

**DECLARATON OF INTERESTS FORM - 2016
CONFIDENTIAL WHEN COMPLETED**

I, as a trustee of The Scout Association – County of Birmingham have set out below my interests in accordance with the charity’s conflict of interest policy.

CATEGORY	Please give details of the interests and whether it applies to you, yourself or where appropriate, a close relative or close personal connection
Current employment and any previous employment which you continue to have a financial interest	
Appointments (voluntary or otherwise) e.g. Trusteeship, directorships, local authority membership, tribunals, etc	
Membership of any professional bodies, special interest groups or mutual support organisations	
Investments in unlisted companies, partnerships and other forms of business, major shareholdings (e.g. more than 15% of issued capital) and beneficial interests	
Gifts or hospitality offered to you by external bodies and whether this was declined or accepted in the last twelve months.	
Do you use the charity’s service?	
Any contractual relationship with the charity or any subsidiary?	
Any other conflicts that are not covered by the above?	

I declare that to the best of my knowledge the above information is complete and correct. I undertake to update as necessary the information provided, and to review the accuracy of the information on an annual basis. I give my consent for it to be used for the purposes of identifying conflicts of interest and any related party transactions.

Signed	Date	Print Name

REVIEWED BY..... **DATE**

The Scout Association County of Birmingham

Centenary House, 89-91 Hatchett Street, Newtown, Birmingham. B19 3NY. Tel + 44 (0)121 330 1212

Email: headquarters@birminghamscouts.org.uk Website: www.birminghamscouts.org.uk

County Commissioner: Andrew Lloyd County Chairman: Dave Allen County Patron: JD Saville DL County President: David Bradnock MBE DL JP FBHI

County Secretary: Nick Fawdry County Treasurer: Linda Gurmin

Charity No. 524566