



## Birmingham Scouts 2018 Remembrance Service Leader Briefing Document

<b>When</b>	Saturday 10 <sup>th</sup> November 2018
<b>Where</b>	The Scout Memorial. Rear of the Nature Centre @ Cannon Hill Park B5 7RL
<b>Time</b>	10.15am - All flags bearers on site for briefing. 10.30am - Districts & sections to complete form up. 10.35am - Band and Flags to parade in from Nature Centre 10.45am - Start of service 11:25am - End of service. All adults invited to join CC for tea & coffee in the MAC
<b>Forming Up</b>	<p>Please also refer to the "Layout plan" provided</p> <ul style="list-style-type: none"><li>• Beavers Section at the front followed by Cubs, Scouts, Explorers &amp; Network. Section leaders &amp; adults, where possible, are asked to stand at the edges so that young people can see what is happening.</li><li>• All Districts to form up as one at the end of Queens Ride roadway behind the pillars.</li><li>• Thus leaving sufficient space for the sound system, parade of band &amp; colour party.</li><li>• Seating will not be provided. However, those who may struggle to stand for long periods are invited to bring folding chairs with them.</li><li>• All members are encourage to make write &amp; bring Thought Poppies (templates attached) or their own wreathes, all which can be laid during the service.</li><li>• All Districts requested to provide a young person to lay the official District wreath.</li></ul>
<b>Responsibility</b>	We would remind all sectional leaders that the young people in their care remain their responsibility before, during & after the event. Can you please also ensure that you adhere to the section ratio guidelines set out in POR for outdoors events.
<b>Uniform</b>	Full Uniform should be worn (no jeans) with the addition of boots or wellingtons as the ground will be muddy. Members should be reminded to wear warm clothes underneath & bring waterproofs. Dark coloured 'school' type trousers are an acceptable alternative if youth members don't have Scout uniform trousers.
<b>Flags</b>	<p>Please feel free to bring your section flags.</p> <ul style="list-style-type: none"><li>• The Colour Party will carry the Union Flag, The Flag of England &amp; the County Standard.</li><li>• Please do not bring any additional Union Flags or St George's Cross Flags for the colour party.</li><li>• Flags will not be carried in a "Carrier". The weight is too much during a longer service for the younger members. Therefore all flags to be in "Order" position. This means the Flag is held vertically at the right side, the butt of the flag pole on the floor next to the right foot &amp; the flag gathered in the right hand.</li><li>• No adults (unless carrying a Network or SAS flag) should participate in the Colour party. Event</li></ul>
<b>Marshals</b>	Marshals & Organising Team will be wearing high visibility jackets. We would kindly ask that you please follow their advice & instruction throughout the event.
<b>Poor Weather</b>	A shorter bad weather programme has already been prepared & will be used in the case of poor weather.
<b>First Aid</b>	The First aid provision will be provided by the Organising Team. Please report any first aid needs to Event Marshals.